

**TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 24, 2002**

The Tippecanoe County Commissioners met on Thursday, January 24, 2002 at 10:00 A.M. in the Tippecanoe Room in the County Office Building. Commissioners present were: President John L. Knochel, Vice President KD Benson, and Member Ruth E. Shedd; Auditor Robert A. Plantenga, Commissioners' Assistant Jennifer Weston, County Attorney Thomas H. Busch, and Secretary Pauline E. Rohr.

President Knochel called the meeting to order and led the Pledge of Allegiance. He then asked all to observe a moment of silence in memory of Superior Court II Judge George Heid who recently passed away.

APPROVAL OF MINUTES

- Commissioner Benson moved to approve the minutes of the January 7, 2002 Regular Meeting and the January 15, 2002 Special Joint Meeting with the Council, seconded by Commissioner Shedd; motion carried.

APPROVAL OF CLAIMS

- Upon the recommendation of Commissioners' Assistant Weston, Commissioner Shedd moved to approve the Claims for the period ending January 23, 2002 with no exceptions, seconded by Commissioner Benson; motion carried.

INTERLOCAL AGREEMENTS for ANIMAL WARDEN SERVICES: Sheriff's Department Major William "Smokey" Anderson

By Interlocal Agreement, Tippecanoe County agrees to provide Animal Warden Services to the Town of Battle Ground, Purdue University, the Town of Dayton, and the Town of Clarks Hill effective from January 1, 2002 through December 31, 2002. The charge is \$35.00 per call during the hours of 8:00 A.M. and 4:30 P.M. Monday through Friday, excluding legal holidays, and \$75.00 per call for calls during other hours.

- Commissioner Benson moved to approve the Interlocal Agreements for Animal Warden Services between Tippecanoe County and the Town of Battle Ground, Purdue University, the Town of Dayton, and the Town of Clarks Hill for 2002, seconded by Commissioner Shedd; motion carried.

Courthouse Security Update

Major Anderson updated the Commissioners on security at the Courthouse:

- All new officers have been hired and trained.
- Newly purchased X-ray machines are making entry into the Courthouse more efficient.
- Problem: the 3rd Street doors were found unlocked over the past week-end. Maintenance Director Tom Myers reported that the locks on those doors have been disengaged to make them unworkable. Major Anderson suggested installing card swipe equipment to accept or deny access as well as record who was in the building and when. He said the cameras can only tell who was in the building after the fact. President Knochel said we may have the ability to use the parking garage access card for this purpose.

BUILDING COMMISSION: Building Commissioner Ron Highland

Mr. Highland requested raising the County's mileage reimbursement rate to equal the Federal rate. Auditor Plantenga recommended using the IRS allowance rate because it is determined annually by the amount needed to operate a vehicle. The IRS allowance for 2002 is 36.5¢.

When asked if the County Council needs to approve the rate change, Attorney Luhman said the Commissioners only need to change the Travel Policy to follow the IRS guidelines and Council's approval is not necessary. It was noted that departments may need to request an additional appropriation if the amount budgeted for 2002 is insufficient.

- Commissioner Benson moved to adjust the mileage reimbursement rate in the Travel Policy to equal the IRS reimbursable rate as published annually and make it retroactive to January 1, 2002, seconded by Commissioner Shedd; motion carried.

COMMUNITY CORRECTIONS NEW POSITION REQUESTS: Deputy Director Ron PerigoLevel Service Inventory Revised (LSIR) Training Coordinator Level III

Mr. Perigo requested approval of a LSIR Training Coordinator that is mandated by the Department of Corrections (DOC). This Coordinator will conduct evaluations of those who are on Work Release or House Arrest for over 180 consecutive days. The DOC will pay \$5,071 of the salary and the remainder will be paid from Project Income (user fees).

Surveillance Officer Level II

An additional Surveillance Officer will bring the number of offenders supervised closer to the proper ratio of 25 to 1 from the current 40 to 1. The Surveillance Officers are paid from Project Income.

- Commissioner Benson moved to approve the Project Income funded positions of LSIR Training Coordinator Level III and Surveillance Officer Level II, seconded by Commissioner Shedd; motion carried.

President Knochel asked how many are currently housed in the Community Corrections facility. Mr. Perigo said, with 168 beds filled, they are close to capacity. Over 300 offenders are in the House Arrest Program.

CONTRACTUAL AGREEMENTS: Public Defender Amy Hutchison

Mrs. Hutchison submitted Contractual Agreements for the following to serve as Deputy Public Defenders from January 1, 2002 through June 30, 2002. She said there is a provision in the Agreement to extend the contract from July 1, 2002 through December 31, 2002 if funding is available.

Law Office of Helmerick & Smith	Law Office of Sarah Dicks
Law Office of Withered & Corrigan	Law Office of Thomas P. O'Connor
Law Office of Kevin O'Reilly	Law Office of Patrick Harrington
Law Office of Kirk Freeman	Law Office of Brett Gibson

- Commissioner Benson moved to approve the Contractual Agreements for Deputy Public Defenders, seconded by Commissioner Shedd; motion carried.

TENANT AGREEMENT: Fairgrounds Caretaker Ben Anderson

As part of Mr. Anderson's compensation as Caretaker at the Fairgrounds, he is provided with a house in which he and his family reside. This document sets out the terms of his Tenant (lease) Agreement with the County but, as protection for his family, Mr. Anderson requested that he and/or his family be given thirty (30) days to find other housing in the event Mr. Anderson is no longer able to work in his current position or his employment is terminated.

- Commissioner Benson moved to approve the Tenant Agreement for the Caretaker's House at the Fairgrounds, seconded by Commissioner Shedd; motion carried.

FIRE ALARM MAINTENANCE AGREEMENTS: Simplex Grinnell

These Fire Alarm Maintenance Agreements with Simplex Grinnell for the Courthouse and TCOB renew the contract from February 1, 2002 to January 31, 2002.

- Commissioner Benson moved to renew the Fire Alarm Maintenance Agreements with Simplex Grinnell, seconded by Commissioner Shedd; motion carried.

APPOINTMENTS: Common Wage Board

- Commissioner Benson moved to approve Common Wage Board appointments of Tom Murtaugh for Tippecanoe School Corporation projects, Carl Treece for the City of West Lafayette street resurfacing, and Margy Deverall for the City of Lafayette Maintenance Facility, seconded by Commissioner Shedd; motion carried.
- Commissioner Benson moved to ratify the appointment of Patti O'Callaghan to the Common Wage Board for West Lafayette School Corporation projects, seconded by Commissioner Shedd; motion carried.

INTERLOCAL AGREEMENT: Tippecanoe County & City of Lafayette: MITS Executive Director Diane Hawkins

Mrs. Hawkins presented an Interlocal Agreement between the County and the City of Lafayette that specifies the amount both entities will pay for aerial photography of the Lafayette area by Woolpert LLP for GIS. The cost will be pro-rated based on the geographical area being photographed.

- Commissioner Benson moved to approve the Interlocal Agreement between the County and the City of Lafayette for the payment for aerial photography, seconded by Commissioner Shedd.

President Knochel asked why Purdue University and the City of West Lafayette are not included in the Agreement. Mrs. Hawkins said it was too late for Purdue to get the money budgeted and West Lafayette couldn't afford to pay for both entities.

- The motion carried.

CONTRACTS & AGREEMENTS: HTE, ACOM SOLUTIONS, & GORDON H. CLARK: MITS Executive Director Diane Hawkins

HTE Contract

Mrs. Hawkins said she is waiting to receive a revised contract for the PARIS (Payroll, Accounting, Human Resources, Integrated System) Software, conversion, and training from HTE with the County's suggested changes. She asked the Commissioners to approve the contract in the amount of \$232,000 subject to those changes.

Acom Solutions Purchase Agreement

This Agreement in the amount of \$11,800 is for software, software maintenance, and training for laser printing of checks that will be implemented with the PARIS project.

Services Order with Gordon Clark

Mr. Clark will charge \$115.00 per hour for 40 hours for system implementation assistance. This will consist of hardware and software installation and MITS staff assistance for the PARIS project.

- Commissioner Benson moved to approve the three contracts subject to the inclusion of the suggested changes to HTE's contract and authorize the execution of those documents, seconded by Commissioner Shedd; motion carried.

REPORTS

Reports from Legal Aid Corporation, Clerk of the Circuit Court, Weights & Measures, and Mail & Duplicating are on file in the Commissioners' Office for review.

EXECUTIVE MEETING SCHEDULED

The Commissioners will meet in Executive Session at 2:00 P.M., Monday, January 28, 2002 in the Tippecanoe Room in the County Office Building to discuss the purchase of real estate.

ADJOURNMENT

- Commissioner Benson moved to adjourn, seconded by Commissioner Shedd; motion carried.

Robert A. Plantenga, Auditor